

Local Government Act 1972

PENDLETON PARISH COUNCIL
NOTICE OF THE ANNUAL PARISH COUNCIL MEETING
THE MEETING WILL TAKE PLACE ON Wednesday 6th May 2026

At PENDLETON VILLAGE HALL, PENDLETON, commencing at 7.20pm

AGENDA

1. Election of CHAIR & VICE CHAIR for Pendleton Parish Council who will then sign Acceptance of Office of Chairman
2. To accept and approve any apologies for absence
3. To note the Minutes of the Previous Annual Parish Council Meeting
4. To consider and approve (including any amendments) to Pendleton Parish Council policies (on Parish Council website)
5. Confirm bank signatories on Pendleton Parish Council bank account.
6. Election of Officers – note that Chairman & Vice Chairman are ex-officio members of all Committees & Working Parties
 - RVBC Liaison Representatives – 2 Representatives
 - Pendleton Brook Working Party – 2 Representatives
7. Appoint auditor for Parish – resolve auditor 2026
8. To receive/note/approve by vote the following statements with regards to the end-of-year accounts for Pendleton Parish Council y/e 31st March 26.

Annual Governance and Accountability Return (AGAR) 2025-26 (Exempt Authority) needs Pendleton Parish Council to resolve to:

- i) Certify Pendleton Parish Council as exempt from external audit for financial year 2025-26.
- ii) Note the Annual Internal Audit Report for 2025-6 will be included as part of the AGAR 2025-26
- iii) Approve Section 1 - Annual Governance Statement 2025-26 for Pendleton Parish Council, AGAR 2025-26.
- iv) Approve Section 2 - Accounting Statements 2025-26 for Pendleton Parish Council, AGAR 2025-26.
- v) Approve the publication of documents required by Accounts and Audit Regulations 2015, the

Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

The documents are available for public inspection on the website Clerk/ Responsible Finance Officer be authorised to complete Audit procedures

9. To confirm suggested dates for Parish Council meetings in the year 2026-2027 ***Including venue & frequency***
10. Any Other Annual Parish Council Meeting Business